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| **Student Details** | | | | | | | | | | | | |
| **Date:** Click to enter a date | | | | | | | | | | | | |
| **Title:** Choose | **Given Names:** | | | | | | | | | | **Family Name:** | |
| **Student ID No** |  |  |  |  |  |  |  |  | **Contact Number:** | | | |
| **Date of birth:** | | | | | | | **Personal email (non-Monash):** | | | | | |
| **Faculty:** | | | | | | | **Department/School:** | | | | | |
| **Thesis Details** | | | | | | | | | | | | |
| **Degree: Doctoral**   **Research Master’s** | | | | | | | | | | | | |
| **Thesis title:** | | | | | | | | | | | | |
| **Section 1: Embargo** | | | | | | | | | | | | |
| Requests for embargoes are subject to approval. Please refer to the guidelines below to determine if an embargo is appropriate for your thesis. | | | | | | | | | | | | |
| I have discussed this with my supervisor and understand the implications of my decision | | | | | | | | | | | | Yes  No |
| **No Embargo**: the thesis may be made available immediately | | | | | | | | | | | |  |
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| **Section 2: Access conditions** | | | | | | | | | | | | |
| Access conditions are separate to thesis embargo.  The [Monash University Research Repository](http://arrow.monash.edu.au/vital/access/manager/Index) is a secure place to store your thesis. Students decide if they wish to publish their thesis and make it globally accessible online (**open access**) or restricted to institutional document delivery requests. (**restricted access**). For more information, refer to repository [FAQs](http://arrow.monash.edu.au/vital/access/manager/Faqs). | | | | | | | | | | | | |
| I intend to submit my thesis to the Monash University Research Repository as: | | | | | | | | | | | | |
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| **Section 3: Third-Party Copyright Clearance** | | |
| ​ Have you chosen open access and is there significant third-party items, confidential and/or culturally sensitive material included within the thesis? | Yes  Complete sections 4 & 5  No  Complete section 4 only | |
| **Section 4: Declarations/Approvals** | | |
| **4.1 Student** | | |
| 1. The information I have provided in this form is true and accurate | | |
| 1. I understand that the format of my thesis may be modified as necessary for preservation or archival purposes | | |
| 1. The thesis does not contain any subject matter that contravenes any laws (including defamatory material and misleading and deceptive material) | | |
| 1. I will ensure that the thesis submitted for archival, will be the final version as passed under examination with all required amendments included | | |
| I declare and agree to each of the statements above | | Yes |
| **Student name:**  **Student signature: Date:** Click to enter a date | | |
| **4.2. Supervisor** | | |
| I have discussed embargo and access options with the student | | Yes |
| **Supervisor name:**  **Supervisor signature: Date:** Click to enter a date | | |
| **4.3. Office use only** | | |
| **GRC representative’s signature: Date:** Click to enter a date | | |

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| **Section 5: Copyright Clearance** |

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| **Student to complete if The student intends to make the thesis open access in the Monash University Research Repository and the thesis contains significant third-party copyright materials (as indicated in section 3)** | | | | | | | |
| **Full name**: | | | | **Student ID No**: | | | |
| **Title of thesis**: | | | | | | | |
| Have all reasonable efforts been made during the preparation of the thesis to obtain the required permissions from the authorised copyright owner(s)? | | | | | | Yes  No | |
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Guidelines for completing this form

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